



AVISON YOUNG

Job Description

Job Title	Surveyor
Business Unit	Occupier Solutions
Location	London – Gresham Street
Reports To	Harry Lawton

Overall Purpose of Job

Our Canadian-born business was founded in 1978 and has become a global organisation that now spans 120 locations across 20 countries. Our expansion has been rapid, but what matters most is the common belief that drives all 5,000 of our people to be a different type of real estate organisation. We believe that the places in which we live, work and play have the power to make us happier and healthier, and we are united by a shared sense of purpose, to have a positive impact on people's lives. In short, we are a global commercial real estate advisory firm with a simple aim: for real estate to play a leading role in creating vibrant buildings, cities and places that deliver long-lasting social value and economic impact.

We believe our industry is changing and we want our business to be a company of curious minds, passionate hearts and strategic intelligence. At Avison Young, we are committed to hiring people from all walks of life who have a collaborative style and innovations focus; we believe a diverse and embracing workforce makes for a stronger, more capable and competitive company. We will provide you with a place where you can step up and change the game.

Collaboration is embedded in the way we work – our people have the autonomy to collaborate on client relationships, engage teams across the business, lead operations, work collectively on projects, participate in strategy and are ultimately responsible for our growth.

AY's Occupier Solutions Team acts for occupiers across the UK, managing a broad range of commercial property types. We combine experience and knowledge with innovation and creativity, handling national and international portfolios for a wide variety of clients.

Our aim is to achieve the highest quality service in all aspects of estates management ranging from portfolio and account strategy to day-to-day property management and supporting activities across technology and developing asset enhancing initiatives with our clients.

We are looking for an individual to join the team who ideally has some of strategic asset management at both a property and portfolio level, transaction management, day to day property management, regular client reporting and working with multiple service lines to ensure delivery of client expectations.

In addition, you will support on tenders / bids for multi-disciplinary estate management contracts.

08449 02 03 04

www.avisonyoung.co.uk



Main Duties, Responsibilities & Accountabilities

- Supporting Account Directors on business-as-usual delivery and taking the lead on specific projects as and when requested
- Recognising opportunities to generate value / mitigate cost within diverse portfolios and having the drive to see opportunities to completion
- Take a leading role in property specific and portfolio wide projects
- Client reporting – ensure accurate reporting via agreed client templates and trackers. Attend and lead client meetings
- Support financial budgeting for both client and internal fee targets
- Transaction management – ensuring client requirements are met whilst managing international brokers
- Close collaboration with other Avison Young service lines to ensure integrated client delivery
- Any other duties which are considered appropriate
- The above list summarises main responsibilities to be carried out in the role but is not exhaustive. The role is highly varied and draws upon a range of surveying and account management skills

Desired Knowledge, Skills and Experience

- RICS qualified
- Experience within a professional services environment and working with colleagues to deliver property solutions
- Highly motivated, energetic individual with the ability to be self-directed and work with minimal supervision
- Highly strategic, organised and detail oriented
- Excellent communication and client interfacing skills
- Team player and adaptable to fast-paced and quickly changing environments and work priorities
- Highly creative with ability to identify and solve problems efficiently
- Strong IT skills and high attention to detail on Word and Excel

At Avison Young, we are committed to building an inclusive culture that empowers all of our employees to thrive, be successful and feel a sense of belonging. Avison Young is an equal opportunities employer, and is committed to treating all its employees and job applicants equally. This includes implementing deliberate strategies that advance underrepresented communities in commercial real estate careers.

If you are person with a disability, if you are neurodivergent, or if you have a condition that you believe may affect your performance during our selection process, Avison Young will be happy to make reasonable adjustments to our processes for you.